SafeSport Linking Instructions

SafeSport Linking Procedure

The following steps outline how to link the SafeSport account to the Register USA account.

1) Using the Register USA username and password created when consenting to the background check, login to Register USA (registerusasoftball.com).

2) Click on the SafeSport Tab.

3) Under 2023 SafeSport Compliancy, click on "click here" link to manually sync account.

SafeSport Tab

Sync Link

Figure 1. SafeSport Tab Prior to Syncing

NOTE

Step 4 may not work for all users. Should step 4 not work, see SafeSport Contact and Emailing instructions.

4) Enter SafeSport username and password. Accounts will sync.

5) On the SafeSport Tab, under 2023 Season Compliancy, confirm accounts have synced.

SafeSport Good for Season
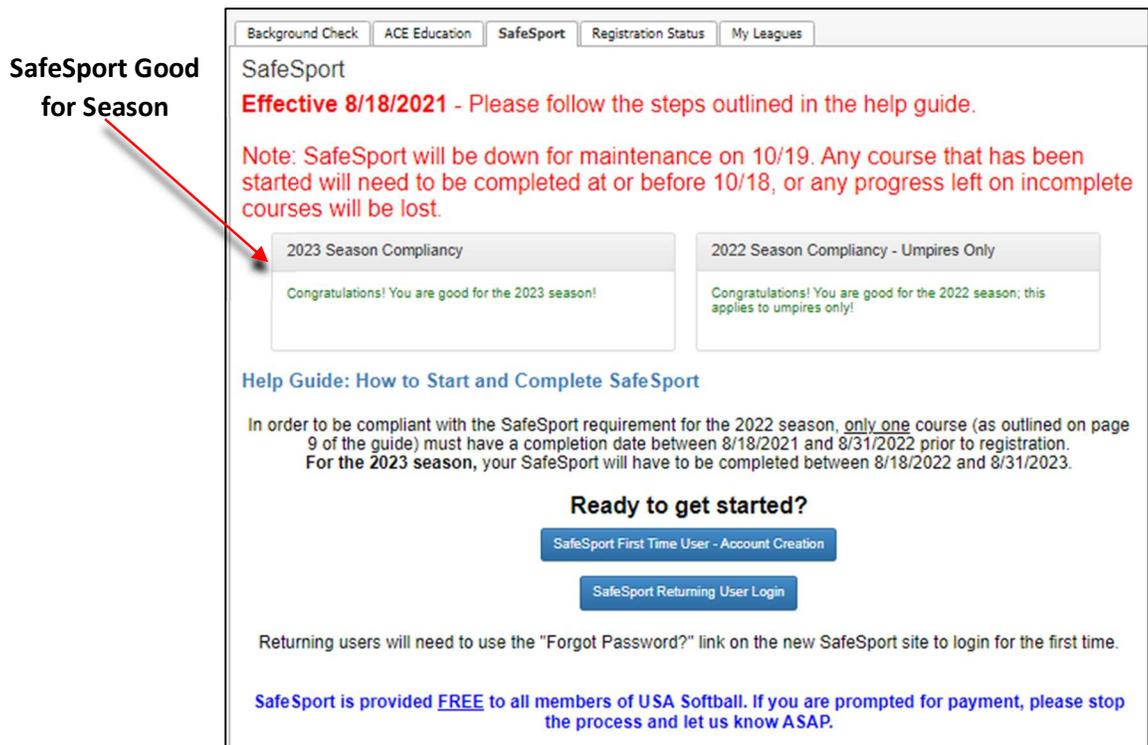
Figure 2. SafeSport Tab After Syncing

SafeSport Contact and Emailing Instructions

Should SafeSport and Register USA accounts not sync after following the SafeSport Linking procedure, use the following steps to contact SafeSport.

1) Take a screenshot of the screen showing your accounts will not sync.

Figure 3. SafeSport Error Message

2) Compose an email to SafeSport (safesport1@usasoftball.com). Include the following information:
   a. In body of email, write:
      i. I am unable to manually sync my SafeSport account to my Register USA account. Please manually update my account.
      ii. Name, Register USA Member ID number, League Name
   b. Attachment of screenshot of error message.
   c. Attachment of SafeSport Completion Certificate.
   d. CC League Administrator on the email.